

Eze EMS

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# Installation and Troubleshooting Guide

This document describes how to install and troubleshoot Eze EMS.



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### **Documentation Conventions**

The following standard conventions are used in our documentation to draw your attention to specific aspects of the functionality described.



**Note:** A Note highlights important information that, if not seen, may negatively affect or impede your use of a given feature. Information can also provide additional context to better understand the functionality.



**Warning:** A Warning calls out actions that may result in loss of data or other catastrophic system damage.



## System Requirements

The following system requirements are recommended to ensure optimal performance of Eze EMS:

- Supported OS: Microsoft<sup>®</sup> Windows 10 or later.
- Hardware: Eze EMS runs on commercially available PC hardware; the best available configuration with 8+ GB RAM is recommended.
- **Broadband Connection**: Use a broadband connection with consistent ping times less than 200 ms. Standard bandwidth recommendation is 5 Eze EMS installations per T1 (T1 = 1.5 Mbps).



**Note:** To ensure an optimal performance environment for Eze EMS, install all critical updates and security patches for Microsoft Windows before downloading Eze EMS.



## Installing Eze EMS

Eze EMS currently offers both 32-bit and 64-bit versions when downloading the software. This section explains how to download a single version (i.e., 32-bit or 64-bit) for the first time.



**Warning:** If you are installing 64-bit Eze EMS, and have previously had 32-bit Eze EMS installed, you need to back up your page files and uninstall the 32-bit Eze EMS. Refer to Upgrading Eze EMS for more information.



**Note:** Before installing Eze EMS, make sure you have full system administrative privileges, including read-write control of the installation folder.



**Note:** You cannot be running any SS&C Eze or third-party applications while installing Eze EMS. Close all applications before beginning installation.

#### To install Eze EMS:

1. For 32-bit Eze EMS, navigate to: <u>https://www.ezesoft.com/downloads/download-ems</u>.

For 64-bit Eze EMS, navigate to the download link provided by your SS&C Eze client service representative.



**Note:** If you have not received a download link for 64-bit Eze EMS, contact your SS&C Eze client service representative.

- 2. Click the appropriate download link (Cloud Download or FTP Download) under the Current Release heading.
- 3. Save the .msi file to your system and run the installation program. The Eze EMS Setup window appears, shown below.





4. Click **Next**. The Custom Setup window appears, shown below. Use this window to determine how the different features are installed on your system.



- 5. Select one of the following from the installation settings drop-down list for the components you want to install:
  - Install the component on your computer's hard drive.
  - Install the component and all related features on your computer's hard drive.
  - Install the feature only when installation is required (e.g., when you want to use the component).
- 6. Click **Next**. The Ready to Install window appears.
- 7. Click Install. The Installation Progress window appears, shown below.

🚰 Eze® EMS Setup	×
EZE SOFTWARE EZE INVESTMENT SUITE Execution Management System	EMIS
Please wait while the Setup Wizard installs Eze@ EMS. This may take several minutes.	
Status: Validating install	
<back next=""> Cancel</back>	



8. When the installation **Status** is **Complete**, the Installation Summary window appears, shown below.

🔀 Eze® EMS Setup		×
YOUR PLATFORM FOR GROWTH		
The Eze® EMS S Thank you for installing	etup Wizard has completed. ng Eze® EMS.	
	EZE INVESTMENT SUITE Execution Management System	U N
☑ Launch Eze@ EMS	< Back Gancel Finish	2

9. Select the Launch Eze EMS checkbox to open Eze EMS after the window closes, and then click Finish.



# Upgrading Eze EMS

If you have previously installed Eze EMS, you can choose to upgrade the software when a new version is released.



**Note:** Before installing Eze EMS, make sure you have full system administrative privileges, including read-write control of the installation folder.



**Note:** You cannot be running any SS&C Eze or third-party applications while installing Eze EMS. Close all applications before beginning installation.

This section explains:

- Upgrading 32-bit Eze EMS
- Upgrading from 32-bit to 64-bit Eze EMS

### Upgrading 32-bit Eze EMS

When upgrading 32-bit Eze EMS, it is recommended that you back up your page files and uninstall the current version of Eze EMS. Once this is complete, follow the steps outlined in <u>Installing Eze EMS</u>.

### Upgrading from 32-bit to 64-bit Eze EMS

#### To upgrade to 64-bit Eze EMS:

- 1. Backup your page files so you do not lose your customized setups.
- 2. Uninstall the current version of Eze EMS.



**Note:** You need to uninstall the current version of Eze EMS before you can begin installing 64-bit Eze EMS.

3. Navigate to the download link provided by your SS&C Eze client service representative.



**Note:** If you have not received a download link for 64-bit Eze EMS, contact your SS&C Eze client service representative.

 Click the appropriate download link (Cloud Download or FTP Download) under the Current Release heading, and proceed to follow steps 3 through 9 from the <u>Installing Eze EMS</u> section of this guide.



### Installing 64-bit Eze EMS with 32-bit Fallback

Eze EMS provides the ability to install both 64-bit and 32-bit Eze EMS, allowing you to fallback on the 32-bit version if needed.



**Note:** Before installing Eze EMS, make sure you have full system administrative privileges, including read-write control of the installation folder.



**Note:** You cannot be running any SS&C Eze or third-party applications while installing Eze EMS. Close all applications before beginning installation.

#### To install both 64-bit and 32-bit Eze EMS:

 Ensure your system is running the most recent version of the 32-bit Eze EMS. If it is not, navigate to: <u>https://www.ezesoft.com/downloads/download-ems</u> and download the Eze EMS version under the **Current Release** heading.



**Note:** It is recommended that you back up your page files and uninstall the existing version of Eze EMS before upgrading to the newest version. For more information on installing Eze EMS, refer to <u>Installing Eze EMS</u>.

2. Once you have the newest version of 32-bit Eze EMS installed, navigate to the download link for 64-bit Eze EMS provided by your SS&C Eze client service representative.



**Note:** If you have not received a download link for 64-bit Eze EMS, contact your SS&C Eze client service representative.

 Click the appropriate download link (Cloud Download or FTP Download) under the Current Release heading, and proceed to follow steps 3 through 9 from the Installing Eze EMS section of this guide.



## Assigning Full Access Privileges

After you have installed Eze EMS, perform the following steps to ensure you have full access rights to the C:\EzeEMS folder.

#### To assign full access privileges:

1. Navigate to your computer's C:\ drive, right-click the EzeEMS folder, and then click Properties, as shown below.





2. In the EzeEMS Properties window, go to the **Security** tab, and then click **Edit...**, as shown below.



3. In the Permissions for EzeEMS window, click Add..., as shown below.

Permissions for EzeEMS		×
Security		
Object name: C:\EzeEMS		
Group or user names:		
State Authenticated Users		
Administrators (TDAS7490)	Administrators)	
Users (TDAS7480\Users)	dim iscacors)	
	Add	Remove
Permissions for Users	Allow	Deny
Full control		^
Modify		
Read & execute	$\sim$	
List folder contents	$\checkmark$	
Read	$\sim$	
	_	
OK	Cancel	Apply



4. In the Enter the object names to select field, type the desired email address, as shown below. Then click OK.

Select Users, Computers, Service Accounts, or Groups	×
Select this object type:	
Users, Groups, or Built-in security principals	Object Types
From this location:	
Entire Directory	Locations
Enter the object names to select ( <u>examples</u> ):	
testuser_@ezesoft.com]	Check Names
Advanced	OK Cancel

5. In the Permissions for EzeEMS window, select the newly added email ID, and then select the **Allow** checkbox for **Full control** and **Modify**, as shown below. Then, click **OK**.

Security Object name: C:\EzeEMS Group or user names: Authenticated Users SYSTEM Administrators (TDAS7480\Administrators) Testuser (testuser@ezesoft.com) Users (TDAS7480\Users) Add Remove Add Remove Pemissions for testuser Allow Deny Full control Modify Read & execute List folder contents Read OK Cancel Apply	Permissions for EzeEMS		×
Object name:       C:\EzeEMS         Group or user names:       Authenticated Users         S SYSTEM       Administrators (TDAS7480\Administrators)         Itestuser (testuser@ezesoft.com)       Itestuser (testuser@ezesoft.com)         Users (TDAS7480\Users)       Add         Remove       Add         Permissions for testuser       Allow         Permissions for testuser       Allow         Full control       Image: Control         Modify       Image: Control         Read & execute       Image: Control         List folder contents       Image: Contents         Read       Image: Contents         Read       Image: Contents         OK       Cancel       Apply	Security		
Group or user names: Authenticated Users SYSTEM Administrators (TDAS7480\Administrators) testuser (testuser@ezesoft.com) Users (TDAS7480\Users) Add Remove Add Remove Permissions for testuser Add Deny Full control Modify Read & execute List folder contents Read OK Cancel Apply	Object name: C:\EzeEMS		
Authenticated Users         SYSTEM         Administrators (TDAS7480\Administrators)         Itestuser (testuser@ezesoft.com)         Users (TDAS7480\Users)         Add         Remove         Permissions for testuser         Allow         Deny         Full control         Modify         Read & execute         List folder contents         Read         OK       Cancel	Group or user names:		
SYSTEM         Administrators (TDAS7480\Administrators)         Itestuser (testuser@ezesoft.com)         Users (TDAS7480\Users)         Add         Remove         Permissions for testuser         Allow         Deny         Full control         Modify         Read & execute         List folder contents         Read         OK       Cancel	State Authenticated Users		
Administrators (TDAS /480\varphi com)	SYSTEM		
Add       Remove         Pemissions for testuser       Allow       Deny         Full control       Image: Control       Image: Control         Modify       Image: Control       Image: Control         Read & execute       Image: Control       Image: Control         List folder contents       Image: Control       Image: Control         OK       Cancel       Apply	Administrators (TDAS7480\A	ministrators)	
Add     Remove       Permissions for testuser     Allow       Permissions for testuser     Allow       Full control     Image: Control       Modify     Image: Control       Modify     Image: Control       Read & execute     Image: Control       List folder contents     Image: Contents       Read     Image: Contents       OK     Cancel	Users (TDAS7480\Users)	en)	
Add     Remove       Permissions for testuser     Allow     Deny       Full control     Image: Control     Image: Control       Modify     Image: Control     Image: Control       Modify     Image: Control     Image: Control       Read & execute     Image: Control     Image: Control       List folder contents     Image: Control     Image: Control       Read     Image: Control     Image: Control       OK     Cancel     Apply			
Add     Remove       Permissions for testuser     Allow     Deny       Full control     Image: Control     Image: Control       Modify     Image: Control     Image: Control       Modify     Image: Control     Image: Control       Read & execute     Image: Control     Image: Control       List folder contents     Image: Control     Image: Control       OK     Cancel     Apply			
Permissions for testuser     Allow     Deny       Full control     Image: Control     Image: Control       Modify     Image: Control     Image: Control       Modify     Image: Control     Image: Control       Read & execute     Image: Control     Image: Control       List folder contents     Image: Control     Image: Control       Read     Image: Control     Image: Control       OK     Cancel     Apply		Add	Remove
Full control       Image: Control         Modify       Image: Control         Read & execute       Image: Control         List folder contents       Image: Control         Read       Image: Control         OK       Cancel	Permissions for testuser	Allow	Deny
Modify Read & execute List folder contents Read OK Cancel Apply	Full control		□ ^
Read & execute     Image: Contents       List folder contents     Image: Contents       Read     Image: Contents       OK     Cancel	Modify		
List folder contents Read OK Cancel Apply	Read & execute		
Read V v	List folder contents	$\square$	
OK Cancel Apply	Read		
OK Cancel Apply			
OK Cancel Apply		_	
•	OK	Cancel	Apply



## Troubleshooting Your Eze EMS Installation

The following tables describes common troubleshooting procedures for an Eze EMS Installation.

Eze EMS Installer Runs Instead of Eze EMS Application		
lssue	After you have installed Eze EMS, the Eze EMS installer runs when you first click the <b>Eze EMS</b> icon.	
Reason	A third-party application was running while the Eze EMS installer was running.	
Solution	Shut down all applications and run the repair option in the installer. Reboot the machine.	

Install Failed Error Appears When Launching Eze EMS	
lssue	Upon launching Eze EMS, you receive an error message that states: <i>The Install failed</i> . Then another message appears: <i>tal/registry-request-failed</i> .
Reason	You do not have rights to access the registry.
Solution	You need read access to a specific registry key. The Windows Administrator must perform this change.



## Eze EMS Client Service Information

For support inquires related to Eze EMS, contact your SS&C Eze client service representative and be prepared to supply the information listed below. Note that space has been provided for you to record the requested information.

EMS Username:	
EMS Domain:	
EMS Locale:	
First and Last Name:	
Firm Name (Buy Side or Sell Side Name):	

In addition, Eze EMS allows you to create and send a zip file to your SS&C Eze client service representative that contains screen shots of the issue and system logs.

#### To create and send a zip file to your SS&C Eze client service representative:

1. From the Eze EMS window, click **Help** and then click **Export Files for Support**, as shown below.



The Export Files for Support window appears.



- 2. In the Export Files for Support window:
  - a. In the **Export to Directory:** text box, enter the path where you want the exported files to be saved, as shown below.

Export Files for Support	×
Export to Directory: C:\EzeEMS\Support Enter Comment Below:	
From User: @EZE Installation dir: C:\EzeEMS\ Application version #: 2018.7.0.941 Build version #: 2018.7.0.941	
Include the Current Page Files	
Exporting Status:	
Export	Close

- b. Ensure that the Email the Exported Files checkbox is selected.
- c. Click Export.
- 3. A new message window addressed to SS&C Eze client services (EZE-ClientServices@sscinc.com) appears for your email client (e.g., Microsoft Outlook) with the exported files attached. Include your Eze EMS Username, Domain, and Locale in the body of the email along with your First and Last Name and Firm Name.
- 4. Send the email with the support files to SS&C Eze client services.



## Configuring Eze EMS to Pass Through a Firewall

Eze EMS uses port 80, 443, and 1838. If you are going through a firewall, these ports need to be open for outbound TCP connections only.

If you are also using an HTTP proxy server, port 80 and 443 traffic from Eze EMS will use your network settings (Internet Explorer browser), although Eze EMS does not support authentication on HTTP proxies. Port 1838 traffic should be configured to go directly through the firewall to the static IP subnets listed in the Static IP Address List for Eze EMS Traffic section of this guide.



# Static IP Address List for Eze EMS Traffic

### North America

- 63.75.60.0/22
- 63.160.212.0/23
- 63.160.214.0/24
- 63.215.120.0/25
- 198.207.140.0/24

### Europe

• 193.201.255.0/24

### Domain Whitelisting

IP subnets used by Eze EMS must be whitelisted at the firewall level and in some cases proxy server level. This can also be done by domain name:

- \*.taltrade.com
- \*.realtick.com
- \*.ezesoft.com
- \*.ezesoft.eu